Attendance and apologies.
JB (Chair) welcomed everyone and thanked Skills Academy for Construction for
hosting the meeting.
Introductions were made around the room and apologies read out.

Minutes of last meeting held June 2014 and Matters Arising.
Minutes of meeting held in June 2014 were agreed as a correct record.

Longer Semi Trailers
PD presented the conclusions of the LST report for the first year of the trial;
progress of the LST trial was outlined. The key points to note are as follows:

- It is known that the full allocation of 1,800 trailers has not been taken up,
at the end of 2013 there were just under 600 LSTs on the road
- Lengths of trailers currently in operation were provided, it was stated that
  of the trailers known to the road only 20% are of the shorter length
4. **Smartfusion**

Bruce Carnaby presented on the progress of the Smartfusion project. He described how Newcastle University’s City Campus experiences a large number of LGV movements (1,200 unique visits per week). They have partnered with Clipper logistics, targeting medium-sized companies to deliver parcels from a depot in Teesside acting as a consolidation centre. A 7.5 tonne electric vehicle has been sourced to undertake the consolidated movements that represent non-hazardous non-chemical consignments.

It is hoped that over a 12 month period the trial will result in a 25% reduction in traffic at the university. Porters are being re-introduced to assist and there may be scope to expand the trial to other public sector partners.

5. **Smart Urban Freight Conference**

Bruce also presented on the Smart Urban Freight Conference. The Conference covered 4 key themes: logistics, vehicles, policy and business models. It was described as an excellent event for networking with over 80 experts in attendance.

6. **Year 10 business plan**

An update of the Tyne and Wear Year 10 business plan was provided, touching base on several projects. Firstly the safe urban driving courses which were hosted by CG have received good feedback with an additional 4 course being planned to be held in October.

All of the maps have been completed and uploaded online and the master interactive map is also now updated in the website.

Minutes from the May meeting in relation to freight on rail have been circulated, the next meeting is planned for 18th November and the venue is to be confirmed. It

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<table>
<thead>
<tr>
<th>4.</th>
<th>In 2013 trailers were operated by 76 companies. Empty running is assumed to be at around 18% which is lower than the GB articulated HGV fleet as a whole.</th>
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<td>4.</td>
<td>It has been estimated that 600,000 and 900,000 HGV vehicle km have been removed from the road as a result of LSTs.</td>
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<td>4.</td>
<td>The aim of the revised allocation process was to ensure that the original aim of 1,800 LSTs (about 2% of the total GB semi-trailer fleet) running in the trial could be realised in 2014, and to meet demand from those in the industry who were ready to use the longer trailers.</td>
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<td>4.</td>
<td>Data shows no evidence for safety concerns arising from the use of the LSTs on the trial, road collisions are relatively low compared to GB articulated fleet in general, since the trial there has not been an increase in casualty rates above those seen in the operation of GB articulated HGVs.</td>
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A number of questions were asked relating to the feedback. It was determined that operators were using LSTs to backload pallets.
was announced that the T&W website usage in the previous 3 months have been good with (approx.) 434 sessions and popular pages viewed include maps, lorry parking, news, contacts and rail freight minutes.

The Partnership was promoted at an Urban Freight conference held at Newcastle University Business School; there was a great turn out. Newrail held the end of the summer school and RailNewcastle held a networking event during 9th and 10th of July. It was announced that an application for a national CILT awards submission was unsuccessful.

An update on the Durham Services information point has been checked and is in full working order, a visit has been planned to visit DFDS ferry ‘King Seaways’ later this month. The website is being updated when necessary however webstats were unavailable at this meeting.

It was announced that AECOM are looking to work with a Newrail Student on a relevant ‘real-world’ project which is freight related, the universities are back end of September, this will be presented back to the partnership on completion of project.

It has been proposed that operators and drivers in the northeast will receive a freight award, provided they meet the relevant criteria for nomination. The final decision on the operator/driver selected for the award will be decided by the partnership.

An investigation into existing cycle couriers in Newcastle has been undertaken, with research into other areas where cycle logistics has been successful. A questionnaire has been developed and extra funding to build on feasibility study is required. Dialogue has commenced with the European Cycle Logistics Federation.

Finally virtual loading bays which were discussed in the 2013 june meeting, desk top research in to loading issues and red routes has been undertaken. A meeting is due to be held with representatives from Newcastle City Council on September 11 to discuss the scheme and other parking concerns, further discussions are to be held with other T&W authorities.

Pie’ Web Mapping Service

Mike Hudson presented on the Pie Web Mapping Service, a product which allows users to plot optimum delivery routes that incorporate height and weight restrictions. Two products were on offer, a simple routing package retailing at £500 and a more in-depth product with enhanced features.

The product is aimed at hauliers and TfL currently offer the product to FORS members. Information provided by local authorities is pooled to continuously develop the product.

Local authorities can imbed the product in their website. The volume of traffic the website is experiencing is growing month-on-month.
8. **FORS Update**

Mike Page ran through the recent updates to the FORS scheme, which included changes to Terms and Conditions. The new standards came into force on 9th July 2014 and operators that registered after that will be audited against the revised standards.

Mike outlined that some of the changes, including minors becoming majors at re-approval, new routes to accreditation and revised terms and conditions. The new standards include a policy for vulnerable road users.

9. **Any Other Business**

John Bourn stated that rolling out FORS to core cities was high on the agenda.

Question raised regarding incorporation of Durham and Northumberland in the Partnership in response to the creation of a regional ITA. JB stated that discussions were underway and advice would follow in due course.

Next meeting is scheduled for 3rd December. Venue TBC.

10. **Skills Academy Presentation**

The Skills Academy gave a short presentation on their facilities and educational offer.

11. **Guided tour of the Skills Academy**

A guided tour of the Skills Academy took place, looking at the various facilities on offer. The tour was delivered by Allan McNaught and Stephen Burr.